

93rd District #2 Integrating Committee Meeting Minutes
October 24, 2003 – 1:30 p.m.
Springfield Township
Allen Paul Room
9150 Winton Road
Cincinnati, OH 45231

Mr. William Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 1:45 p.m.

Board Members Present: Chairman – Mr. William Brayshaw, Mayor Dan Brooks, Mr. Tom Bryan, Ms. Eileen Enabnit, Mr. Richard Huddleston, Mr. Timothy Riordan, and Vice Chairman - Mr. Joseph Sykes

Alternate Members Present: Ms. Stephanie Stoller (*Voting Alternate for Mayor David Savage*), Mr. David Bednar (*Alternate for Mayor Dan Brooks*), Mr. Don Rosemeyer (*Voting Alternate for Eileen Enabnit*)

Excused Absence: Mr. William Moller, Deborah Holston (*Alternate for William Moller*), Mayor David Savage

Support Staff & Guest Present: Mr. Joe Cottrill; and Mr. Cecil Osborn – City of Springdale

Announcements

- ◇ Chairman Brayshaw announced that Ms. Deborah Holston would be the new alternate for Mr. William Moller from the City of Cincinnati. This newest selection will replace Mr. Francis Wagner who recently retired from the City of Cincinnati.
- ◇ A letter of appreciation signed by Chairman Brayshaw was forwarded to Mr. Francis Wagner, thanking him for his service with the Integrating Committee.

Approval of Minutes

Mr. Bryan moved for approval of the minutes from the 92nd Integrating Committee Board Meeting dated August 15, 2003; seconded by Mr. Huddleston and the motion carried unanimously.

NRAC Member Appointments

- ◇ Mr. Cottrill announced the following nominees for NRAC reappointments: (*Handout Attached*)
 - **Group 1 - Ray Hodges, Allen Freeman & Suzanne Clingman**
 - **Group 2 – Holly Utrata-Halcomb**
 - **Group 3 – Willie Carden, Jr.**
 - **Group 4 – Ken Grob**

Mr. Cottrill further acknowledged the NRAC Nominating Committee met on September 29, 2003 and went over all the resumes that were submitted. The NRAC Nominating Committee recommended the following candidates:

- **Group 1 - Ray Hodges**
- **Group 2 – Holly Utrata-Halcomb**
- **Group 3 – Willie Carden, Jr.**
- **Group 4 – Ken Grob**

Mr. Huddleston moved for the approval of the NRAC Nominating Committee recommendations; seconded by Ms. Stoller and the motion carried unanimously.

Old Business – Nothing to Report**New Business**◊ **Preliminary Results of Round #18 Projects**

Mr. Cottrill provided copies of the following spreadsheets: *(Copies Attached)*

- Preliminary SCIP Projects – Program Year 2004 – Round #18
- Preliminary LTIP Project – Program Year 2004 – Round #18
- Preliminary SCIP Scores – Program Year 2004 – Round #18
- Preliminary LTIP Scores – Program Year 2004 – Round #18

Mr. Cottrill provided an overview of the preliminary results and scores for both SCIP and LTIP Round #18 projects. It was further acknowledged that appeals are due by Tuesday, October 28, 2003 at 4:00 p.m. After the appeals have been received, different Support Staff members will go out and reevaluate projects. On Monday, November 10, 2003 the Support Staff will meet again and go over the appeals in order to make the final list for the Integrating Committee. The final recommendations will then be forwarded to all Integrating Committee members by Friday, November 14, 2003. This will allow the Integrating Committee members time to prepare for the final vote at the next meeting on Friday, November 21, 2003.

City of Springdale Request to Address Integrating Committee

- ◊ A letter from the City of Springdale dated October 22, 2003 was submitted to the Integrating Committee Chairman requesting permission to appeal the Springdale Park Subdivision repair and resurfacing project. The Integrating Committee recently advised the City of Springdale that this project was declared ineligible for the OPWC Loan Program, because of one street (Lawnview Avenue) not being contiguous with the other streets. Permission was granted to allow Mr. Cecil Osborn to speak about their project ineligibility. *(Copy of Letter Attached)*

Mr. Osborn provided a complete overview to the board members and requested that the Integrating Committee's "unwritten policy" requiring all streets be contiguous, be reconsidered for the City of Springdale. Mr. Osborne stated for this project to be rejected on the basis that it is not in compliance with an "unwritten policy" that the City of Springdale has no way of knowing about, seems to be unfair and a little arbitrary. It was further acknowledged by Mr. Osborn the City of Springdale would be in agreement to knock off the portion of Lawnview Avenue and resubmit their application for the balance of the project to be consistent with the current policy.

Mr. Cottrill noted the Support Staff could not fairly rate the project since there was a gap in the funding and in the streets. Therefore it was difficult to come up with a condition rating. Mr. Cottrill also noted there have been three other times in the history of this program where this has happened and those applications were rejected as well. Also, for the Integrating Committee to allow the City of Springdale to drop Lawnview Avenue off their application would be going against our own rules, since the Integrating Committee board does not allow any modifications to the applications once they have been filed. Based on those grounds, the Support Staff agreed they would not rate the project and the City of Springdale could resubmit their application next year.

After further discussion and open debate, Mayor Brooks stated that he felt it was essential that if this has been the norm and part of the policy and has been within the guidelines that the Support Staff has used in the past, it should then become a "written policy" as opposed to an understanding.

Mr. Riordan put a motion on the table that we grant the exception and then come back with a second motion that would also have the Support Staff convert the current policy to a written policy.

Mr. Riordan moved that we grant the exception to the City of Springdale. This would allow the City of Springdale to repackage their application. The Support Staff would go out to review and score their application and then put it into the current process; seconded by Mr. Huddleston. Being no further discussion, the vote was taken...

Roll Call Vote...

Brooks - No

Bryan - No

Enabnit - Aye

Huddleston - Aye

Riordan - Aye

Stoller - Aye

Sykes - Aye

Brayshaw - Aye

Chairman Brayshaw acknowledged that (7) votes are required for a super majority. The law is written that (7) votes approve any funding measure or change of policy.

Motion Denied...

Mr. Osborn thanked the Integrating Committee for their consideration.

Mr. Rosemeyer (Alternate for Ms. Enabnit) moved to amend the current policy to include language that indicates that the streets need to be contiguous in a project; seconded by Ms. Stoller and the motion carried unanimously.

Mr. Bednar (Alternate for Mayor Brooks) suggested that if a street or a section of this project is found not to be contiguous that we will not give the applicant the opportunity to adjust or resubmit within the application-filing period.

Mr. Cottrill stated that before the Round #19 rating system is given to the board for their consideration, a copy of this new language would be submitted for review.

Nominations for Small Government Commission

- ◇ Mr. Cottrill announced the state is currently taking nominations for the Small Government Commission. The deadline filing date is Friday, November 3, 2003. Mr. Bryan is currently representing District #2 Integrating Committee.

Future Meeting Locations Date & Time

- ◇ It was agreed the next Integrating Committee Meeting would be held at the Nathanael Greene Lodge instead of Springfield Township due to building construction. The meeting will take place on Friday, November 21, 2003 at 1:30 p.m. at Nathanael Greene Lodge, which is located at 6394 Wesselman Road Cincinnati, Ohio 45248. The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Cathy Listermann
Cathy Listermann
Recording Secretary

County of Hamilton

WILLIAM W. BRAYSHAW, P.E.-P.S. COUNTY ENGINEER

700 COUNTY ADMINISTRATION BUILDING

138 EAST COURT STREET

CINCINNATI, OHIO 45202-1232

PHONE (513) 946-1250 FAX (513) 946-1288

October 24, 2003

Francis
Mr. Francis Wagner
10250 Normandy Close
Evendale, OH 45241

RE: District 2 Integrating Committee - Appreciation of Service

Dear Richard:

On behalf of the District #2 Integrating Committee, I want to thank you personally for your service as Board Member. It has been great working with you since January 2003. Everyone on this committee has valued your input and support. Your expertise will truly be missed.

I wish the very best to you in your retirement and again thank you for taking part of the District #2 Integrating Committee.

Very truly yours,

Bill
WILLIAM W. BRAYSHAW, P.E.-P.S.
HAMILTON COUNTY ENGINEER
CHAIRMAN - INTEGRATING COMMITTEE

WWB/cgl

cc: Integrating Committee
Valerie Lemmie, City of Cincinnati City Mgr.

City of Cincinnati



Office of the City Manager

Room 152, City Hall
801 Plum Street
Cincinnati, Ohio 45202-5706
Phone (513) 352-3241
Fax (513) 352-6284

September 23, 2003

Valerie A. Lemmie
City Manager

County of Hamilton
Mr. William W. Brayshaw, P.E.
County Engineer
700 County Administration Building
138 East Court Street
Cincinnati, Ohio 45202

Dear Mr. Brayshaw: *Bill,*

Mr. Francis Wagner, former Finance Manager for the City of Cincinnati has retired.
Mr. Wagner served as the alternate for Mr. William Moller on the SCIP Integrating Committee.

Ms. Deborah Holston, Assistant City Manager, has been appointed to serve as Mr. Moller alternate. Listed below is Ms. Holston's pertinent information.

Full Name: Deborah Holston
Job Title: Assistant City Manager
Company: City of Cincinnati
Department: City Manager's Office
Address: 801 Plum Street, Suite 104
Cincinnati, Ohio 45202
Phone: (513) 352-5368
Fax: (513) 352-2458
E-mail: Deborah.Holston@cincinnati-oh.gov

If you require any additional information please contact my office at (513) 352-2457.

Sincerely,

Valerie A. Lemmie
Valerie A. Lemmie
City Manager

cc: Kendra Nordquist, Ohio Dept. of Public Works

DISTRICT 2 INTEGRATING COMMITTEE **NRAC NOMINATIONS - 2004**

| NAME OF NOMINEE | ADDRESS | ZIP CODE | GROUP NO. | NOMINATED BY |
|--------------------------------|--------------------------|----------|-----------|--|
| <i>AUTOMATIC MEMBERS GROUP</i> | | | | |
| | | | | |
| | | | | |
| <i>GROUP 1</i> | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| <i>GROUP 2</i> | | | | |
| GARGES, JAMES | 805 CENTRAL AVEUE | 45202 | 2 | OHIO PARKS & RECREATION ASSOC. ; CINTI RECREATION COMMISSION |
| RUSSO, ERIC | P.O. BOX 8602, ALMS PARK | 45208 | 2 | THE HILLSIDE TRUST |
| <i>GROUP 3</i> | | | | |
| | | | | |
| | | | | |
| <i>GROUP 4</i> | | | | |
| | | | | |
| | | | | |
| <i>GROUP 5</i> | | | | |
| HANKNER, TERRY | 6901 WOOSTER PIKE | 45227 | 5 | OHIO ASSOCIATION OF REALTORS |

City of Springdale

DOYLE H. WEBSTER
Mayor

CECIL W. OSBORN
City Administrator

EDWARD F. KNOX
Clerk of Council / Finance Director

22 October 2003

William W. Brayshaw PE - PS
Hamilton County Engineer
10480 Burlington Road
Cincinnati, Ohio 45231

Re: Appeal
Springdale Park Subdivision Repair and Resurfacing Project
SPD R18-001-2A
Round 18

Dear Sir:

The City of Springdale was recently advised that the above referenced project has been declared ineligible for the OPWC Loan Program because one street, Lawnview Ave., is not contiguous with the others.

We hereby request that the Integrating Committee reconsider this decision. Had the City of Springdale been aware of the "unwritten policy" requiring that all streets in an OPWC Loan Program application be contiguous, we would have packaged our application in compliance with that policy.

We propose that our application under the OPWC Loan Program for the Springdale Park Subdivision Repair and Resurfacing Project be amended to delete Lawnview Ave. This would reduce the loan request from \$1,315,000 to \$1,022,500.

Your timely consideration of this matter will be greatly appreciated. Should you have any questions or require additional information, I am available at your convenience.

Sincerely,



Cecil W. Osborn
City Administrator

CC: Mayor
Clerk of Council
City Council
File



US 9-9-03
hold for next Bd Meeting

THE OHIO PUBLIC WORKS COMMISSION

65 East State Street, Suite 312, Columbus, Ohio 43215-4213

COMMISSIONERS

Chair -
James F. Mears

John L. Frola, Jr
Blair A. Hillyer
William N. Morgan
William J. Schottenstein
James W. Sumner
Joseph B. Williams

DIRECTOR

W. Laurence Bicking

September 4, 2003

William W. Brayshaw - Chair
Hamilton County Engineer
10480 Burlington Road
Cincinnati, OH 45231-

Dear Mr. Brayshaw:

The terms of two incumbent members of the Ohio Small Government Capital Improvements Commission expire on March 28, 2004. The Ohio Public Works Commission is seeking nominations of qualified individuals to serve a two year term on the Small Government Commission.

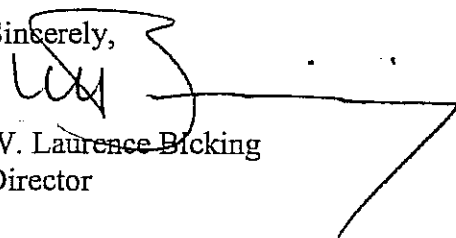
The Small Government Commission is charged with making the final selection of projects to be funded through the State Capital Improvements Program Small Government Fund.

Nominees must be a member of a District Public Works Integrating Committee at the time of their nomination and appointment to the Commission, and must have been appointed to the district committee pursuant to the majority vote of the chief executive officers of the villages in their district, of by a majority of the boards of township trustees of their district.

Nominations may be made by letter to the Chair of the Ohio Public Works Commission at the above address and must include the following: Name, address and telephone number of the nominee; District Integrating Committee number and County; affiliation (Mayor, Trustee or private sector); a summary of qualifications; and a brief personal statement of their qualifications.

Nominations must be received on or before Friday November 3, 2003. Please mark the envelope Small Government Commission Nomination.

Sincerely,


W. Laurence Bicking
Director

93rd District #2 Integrating Committee Meeting

Springfield Township Building

9150 Winton Road

Cincinnati, OH 45231

October 24, 2003 – 1:30 p.m.

AGENDA

- 1.) Meeting Called to Order**
- 2.) Introductions:**
 - A.) Welcome Deborah Holston – Alternate for William Moller – City of Cincinnati**
 - B.) Francis Wagner – Letter of Appreciation (*Copy Attached*)**
- 3.) Approval of the 92nd Integrating Committee Meeting Minutes from August 15, 2003**
- 4.) NRAC Member Appointments: See attachment (*Vote Required*)**
- 5.) Old Business**
- 6.) New Business:**
 - A.) Preliminary results of Round 18 Projects (*See attachment*)**
 - B.) Cecil Osborn – City of Springdale – Request to Address Integrating Committee**
 - C.) Nominations for Small Government Commission – Friday, November 3, 2003**
- 7.) Next Meeting Date – Friday, November 21, 2003 at 1:30 p.m. – Springfield Township**
- 8.) Adjournment**

93rd District #2 Integrating Committee Meeting
Springfield Township
Allen Paul Room
9150 Winton Road
Cincinnati, OH 45231

1:30 p.m.

October 24, 2003

BOARD ATTENDANCE LIST

| <u>NAME</u> | <u>AFFILIATION</u> | <u>PHONE</u> |
|------------------|--------------------|------------------------------|
| Bill Brayshaw | Ham. Co Engr | 946-8902 |
| John Selman | HCMC | 683-8296 |
| Tom Buger | HCTAgn | 522-8532 |
| Tim Riordan | Chf Int. | 352-2457 |
| Eileen Enabnit | " | 352-6232 |
| Stephemi Stoller | HCMC BLUE ASD | 793-1856 |
| Joe Sykes | Miami TWP | 941-3393 |
| Donna R. R. | HCMC | 521-7413 |
| Robert M. M. | Ham County Con | 383 388 - 8282 |
| | | |
| | | |
| | | |

October 24, 2003

352-3720